



Department of National Defense
PHILIPPINE VETERANS AFFAIRS OFFICE
Veterans Compound
Camp General Emilio Aguinaldo
Quezon City

INVITATION TO BID FOR

LEASE TO OWN OF TWO (2) UNITS COMPUTER SERVERS FOR SIX (6) MONTHS

1. The **PHILIPPINE VETERANS AFFAIRS OFFICE** through the **FY2011/FY2012 Authorized Appropriations**, intends to apply the sum of **Two Million Pesos (P 2,000,000.00)** being the Approved Budget for the Contract (ABC) for the **LEASE TO OWN OF TWO (2) UNITS COMPUTER SERVERS FOR SIX (6) MONTHS**. Bids received in excess of the ABC shall be automatically rejected at Bid opening.
2. The **PHILIPPINE VETERANS AFFAIRS OFFICE** now invites sealed Bids from eligible Bidders for the **LEASE TO OWN OF TWO (2) UNITS COMPUTER SERVERS FOR SIX (6) MONTHS** with an estimated budget as stated above. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act". Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR of RA 9184.
4. Interested bidders may obtain further information from THE PVAO BIDS AND AWARDS COMMITTEE SECRETARIAT and inspect the Bidding Documents at the address given below during 8AM – 5PM.
5. A complete set of Bidding Documents may be purchased by interested Bidders on **01 December 2011** from the address below and upon payment of a non-refundable fee of **Two Thousand Pesos (P 2,000.00)**. The method of payment will be **thru cash basis only**. The Bidding Documents shall be received personally by the prospective Bidder or his authorized representative.
6. A Pre-bid conference will be held **on 06 December 2011 at the PVAO Conference Room, Veterans Compound, Camp General Emilio Aguinaldo, Quezon City at 10:00 A.M.**
7. Bids must be delivered to the address below on or before **10:00 AM of 20 December 2011**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause Error! Reference source not found.**

8. Bid opening shall be on **10:00 AM of 20 December 2011** at the **PVAO Conference Room, Veterans Compound, Camp General Emilio Aguinaldo, Quezon City**. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
9. Bids shall be prepared in eight (8) copies, one (1) original and seven (7) copies. It shall be prepared using the appropriate Bid forms provided in Section VIII attached to the Invitation to Bid (ITB) furnished in strict compliance to the requirements of RA 9184. All entries shall be preferably filled-up with the appropriate information. Any erasure, correction or changes shall be initiated by the bidder or his authorized representative. All pages must be signed on the space provided for. Any unsigned page of the bidder's tender shall be a ground for disqualification.
10. The **PHILIPPINE VETERANS AFFAIRS OFFICE** reserves the right to accept or reject any Bid, and to annul the bidding process and reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.
11. For further information, please refer to:

VALERICO C. LIM III

Head, BAC Secretariat
Tel. No. 986-1586

JOSEFINO R. PEREZ

Asst. Head, BAC Secretariat
Tel. Nos. 401-2058 / 912-4762

PVAO Bids and Awards Committee Secretariat
Veterans Compound, Camp General Emilio Aguinaldo
Quezon City

DIR. NOSTRADAMUS A. VILLANUEVA
Chairman, PVAO BAC